



[Team Name]: Safety Procedures

This document is to provide an overview of all of the standard safety procedures for members of [Insert Team Name Here].

All members on Team [Team Number] must adhere to the following:

- ⚙ Listen to a safety presentation, presented by the Safety Lead
 - ⚙ This will include all of our safety procedures such as knowing where all safety materials are (first aid kit, fire extinguisher, etc.) and the emergency evacuation plans.
- ⚙ Get approved for all desired power tools (see image to the right)*
- ⚙ Get an assigned pair of safety glasses*
- ⚙ Wear safety goggles when power tools are active in the shop
- ⚙ Follow the proper shop safety standards when power tools or the robot are running
 - ⚙ This includes tying long hair back, removing dangling jewelry, rolling up baggy sleeves, etc.

**Returning members do not have to follow these procedures year-by-year.*

The following are notable documents to reference throughout the season:

- ⚙ Power Tool Approval Roster
- ⚙ Safety Instructions Sheet
- ⚙ Safety Card



[Team Name]: Power Tool Approval

Member Information

First Name: _____ Grade Level: _____
Last Name: _____ Goggle Number: _____

Previous Safety Events

Approved Tools

<input type="checkbox"/> Drill Press	Approved By: _____
<input type="checkbox"/> Power Drill	Approved By: _____
<input type="checkbox"/> Metal Press	Approved By: _____
<input type="checkbox"/> Table Saw	Approved By: _____
<input type="checkbox"/> Horizontal Bandsaw	Approved By: _____
<input type="checkbox"/> Power Sander	Approved By: _____
<input type="checkbox"/> Miter Saw	Approved By: _____
<input type="checkbox"/> Band Saw (Wood)	Approved By: _____
<input type="checkbox"/> Band Saw (Metal)	Approved By: _____
<input type="checkbox"/> Hand Tools	Approved By: _____
<input type="checkbox"/> _____	Approved By: _____
<input type="checkbox"/> _____	Approved By: _____
<input type="checkbox"/> _____	Approved By: _____
<input type="checkbox"/> _____	Approved By: _____
<input type="checkbox"/> _____	Approved By: _____



[Team Name]: Shop Safety Procedures

Rule 1: _____

Description: _____

Enforcer (Lead/Mentor): _____

Consequence for Failure to Follow: _____

Rule 2: _____

Description: _____

Enforcer (Lead/Mentor): _____

Consequence for Failure to Follow: _____

Rule 3: _____

Description: _____

Enforcer (Lead/Mentor): _____

Consequence for Failure to Follow: _____

Rule 4: _____

Description: _____

Enforcer (Lead/Mentor): _____

Consequence for Failure to Follow: _____

Rule 5: _____

Description: _____

Enforcer (Lead/Mentor): _____

Consequence for Failure to Follow: _____

